



## TOWN COUNCIL

### Regular Meeting

### Minutes

6278 Hwy 162 / PO Box 519  
Hollywood, SC 29449

843.889.3222  
843.889.3636 Fax  
www.townofhollywood.org

Monday, 14 November 2016

6:30 PM

Council Chambers

This meeting's notice was published in the Post and Courier newspaper.

#### **I. Call to Order**

This meeting was called to order by Mayor Pro Tem Sausser at 6:30 PM.

#### **II. Roll Call**

In attendance were Councilmembers Dunmyer, III, Salters, Scott, Smalls, Sr., Attorney Austen, Planner/Zoning Administrator Holton and Clerk-Treasurer White. Mayor Heyward and Councilmember Townsend were absent.

#### **III. Invocation/Pledge of Allegiance**

Invocation was given by Councilmember Smalls, Sr., followed by the Pledge of Allegiance.

#### **IV. Adoption of Agenda**

Councilmember Smalls, Sr., made the motion to approve the agenda as prepared; Councilmember Salters seconded and all voted in favor.

#### **V. Public Comments**

None

#### **VI. Minutes**

Councilmember Dunmyer, III made the motion to accept the Regular Council minutes of October 24, 2016 as prepared; Councilmember Scott seconded and all voted in favor.

#### **VII. Committee Reports**

Finance: Mayor Pro Tem Sausser asked for a motion to accept the Finance Report as information. Councilmember Smalls, Sr., made the motion to accept as information; Councilmember Dunmyer, III seconded. Councilmember Salters voiced her concern regarding un-cleared check charges. She feels that an explanation is owed from the accountant about the charges. Clerk Treasurer White stated that the accountant submitted a letter to Council stating that she is still researching this information and all charges should be cleared by January 2017. Councilmember Salters stated that the letter did not answer her questions; some of the charges date back to 2013 and the bank will not go back that far. She said checks un-cleared for that long are a red flag. She suggested that the accountant attend the December's meeting to address Council and to explain these charges. She said the external auditors should have also picked up on this. Attorney Austen explained that these would be stale checks at this point. He explained that there is a statute of limitations on these debts and if these checks were written in 2013, we are quickly approaching the end. If there was an obligation, it may wash itself out. He said that this is not the way we want to conduct business, but

legally it may provide coverage. We should make every effort to research these charges. All voted in favor to accept the Finance Report as information. Councilmember Salters made a motion to request the accountant, Barbara Hughes Cooper of Barbara H. Cooper LLC to attend December's Council meeting to give explanation of why outstanding checks from 2013 are still being carried in the records. Councilmember Dunmyer, III seconded and all voted in favor.

Planning/Zoning: Councilmember Smalls Sr., made a motion to accept the Planner's report as information; Councilmember Dunmyer, III seconded and all voted in favor.

### **VIII. Old Business**

None

### **IX. New Business**

#### *Discussion/Input for Code Enforcement Officer*

A job description handout was provided to Council providing information on the objectives, duties, skills and experience for the Code Enforcement Officer position. Mayor Pro Tem Sausser stated that this was the first time that she has had an opportunity to review the material. She asked Council if they had any suggestions or would they rather study the material before making any decisions. Councilmember Dunmyer, III made a motion to allow Council until December's meeting to read/review the material before giving any input. Councilmember Small, Sr., seconded and all voted in favor.

#### *Utilization of Hollywood Trails at the SAP*

Mayor Pro Tem Sausser said that Councilmember Eddie Scott is her hero. She commended him for the beautiful flowers that he planted at the entrance of the SAP. She also praised Mayor Heyward and James Heyward for all their hard work and dedication. They were there every day to prepare the park for the dedication and to make the event successful. She encouraged Council to give their input on what they would like to see at the park. Councilmembers Smalls, Sr., suggested that another cleanup day be scheduled before and in conjunction with the Boston College students. Mayor Pro Tem Sausser asked Council if they would like to discuss some of the ideas for the SAP. Councilmember Smalls, Sr., suggested putting about 4 inches of sand on the trails. Councilmember Dunmyer, III asked for Council to provide the Mayor's Assistant, Beth Carpenter or Clerk-Treasurer Tynetta White with any ideas for the park so that all ideas can be compiled and reviewed at December's meeting. Mayor Pro Tem Sausser also suggested researching rules and regulations for the new park. Councilmember Dunmyer, III made a motion to research ideas and policies for Hollywood Trails at the SAP; Councilmember Salters seconded and all voted in favor.

### **X. Mayor's Update**

Mayor Pro Tem Sausser mentioned that the Exchange Club had the "One Nation Under God" program at the St. Paul's AME Church. Over 150 people were in attendance. It was outstanding. The entire emphasis was unity in the community. The guest speaker was the Assistant Reverend at the church. The Lowcountry Leadership School choir performed as well at the St. Paul's AME choir. She said that the next big event to take place is the annual Christmas parade on December 11th at 2pm and asked Council to let staff know what form of transportation that they would like to

use in the parade. Councilmember Dunmyer, III mentioned that he was honored in the local newspaper as a veteran on Veteran's Day. Councilmember Scott said that he spoke to the Mayor regarding the Code Enforcement Officer position and how they would like to post the ad for position in January 2017. He mentioned that the Town is in serious need for this position to be filled. Councilmember Smalls, Sr., said that once the position is filled, all residents will need to adhere to the Town's nuisance regulations and will be treated fairly across the board.

**XI. Comments from Council/Mayor**

None

**XII. Adjournment**

The meeting was adjourned at 7:01PM.

**Prepared by:  
Tynetta White  
Clerk-Treasurer**